



PRIVACY POLICY PATIENT NOTIFICATION

In accordance with federal privacy laws (HIPAA, effective April 14, 2003) patients evaluated and treated at Scotsdale Women's Center (SWC) will receive written notice of our privacy policy. A signed copy of the Patient Privacy Notice form will be placed in each patient's chart.

If a patient refuses to sign the Patient Privacy Notice, SWC may decline to provide elective medical services to her.

Patients requiring telephone treatment before being evaluated in the clinic:

- Will be informed of our privacy policy and advised that written information will be available on next visit to the clinic.
- A blank copy of the Patient Privacy Notice will be placed in the patient's chart when notes of the treatment are documented.
- On next visit to the clinic, the patient will be given the Patient Privacy Notice for review and signature, with a signed copy being returned to the chart.

Any patient requesting a copy of the Patient Privacy Notice will be given one.